

CITY OF LIVERMORE

HUMAN SERVICES COMMISSION

Tuesday, November 15, 2016
Approved Meeting Minutes

Members Present

Rhovy Lyn Antonio
Barbara Bianchi Kai
Eric Hom
Navdeep Kaur
Sherry Ramirez
Marti Sutton (Chair)
Sal Tompkins

Member Excused

Wendy Weathers

Staff Present

Ty Robinson, Staff Liaison
Judy Xavier, Typist Clerk

1) **CALL to ORDER and ROLL CALL**

Commissioner Sutton called the November 15, 2016 meeting of the Livermore Human Services Commission to order at 7:15 pm. A quorum of the members was present.

2) **APPROVAL of MINUTES**

2.1 Approval of Meeting Minutes of August 9, 2016, Human Services Commission Meeting

ON A MOTION BY COMMISSIONER HOM AND SECONDED BY COMMISSIONER SUTTON TO APPROVE AUGUST 9, 2016 MEETING MINUTES

VOTE:

AYES: CHAIR SUTTON, COMMISSIONERS: BIANCHI-KAI, HOM, AND RAMIREZ

NOES: NONE

ABSTAIN: COMMISSIONERS, KAUR NAVDEEP, RHOVY LYN ANTONIO

ABSENT: COMMISSIONER WEATHERS

2.2 Due to a lack of a quorum, no minutes were approved for the October 11, 2016 meeting.

3) **OPEN FORUM**

Opportunity for members of the audience to speak to the Commission regarding matters not included on the agenda especially people who are interested in joining the Commission. Please state your name so that we have it on record that you attended the meeting.

Chairperson Sutton

The following attendees stated their name and interest in learning and applying for the Commission: Marla Kirby, Evan Branning, Nabeela Khan and Rick Knowles.

4) UNFINISHED BUSINESS

None.

5) NEW BUSINESS

5.1 Follow-up discussion of Joint Human Services Commission Meeting – September 7, 2016

Ms. Robinson, staff liaison to the Commission, asked for comments and feedback from the Commissioners that attended the Joint Housing and Human Services Commission Meeting with the cities of Pleasanton and Dublin Housing and Human Services Commissioners. The Livermore Commissioner's in attendance at the joint commission meeting were Eric Hom and Marti Sutton.

Commissioner Hom reported that it was great to participate in the joint meeting and to see the crossover of programs and activities between Livermore, Pleasanton and Dublin. He suggested that greater collaboration between the cities should occur. Commissioner Sutton suggested that the Chair of each of the HHS Commission's get together on a quarterly basis to discuss programs and activities that the cities have in common.

Staff informed the Commissioners that the joint meeting with Livermore, Dublin, and Pleasanton occurs once a year and offers the opportunity for the cities to pool resources in an effort to achieve greater leveraging of allocated funds. Further discussion continued regarding the focus and prioritizing of the three cities on ending homelessness and the adoption of the Housing First Model; which is a program that takes homeless individuals and those at risk of homelessness as they are, and places them into housing, with intensive case management services on-sight.

Staff further informed the Commission that Alameda County, the State of California, and HUD have all adopted the Housing First Model; and are moving away from transitional housing developments, which offer temporary housing.

The Commission inquired about the number of projects/programs in the City's pipeline that address the homeless. Staff, reported that Livermore funds two homeless outreach programs that implement the Housing First Model: Abode and ECHO Housing administer a scatter site, Tenant Based Rental Assistance (TBRA) program.

Staff also distributed the Tri-Valley Affordable Rental Housing Opportunities Guide book, which identifies the various affordable housing developments in the Tri-Valley area.

5.2 Review of FY 2017-2018 Housing and Human Service Grant Application and Schedule

Ms. Robinson, handed out the 2017 Tri-Valley Grant Application Workshop flyer, gave an overview of the upcoming application process, and the typically required documentation. Staff further informed the Commission that this year's application questions were revised to ensure not only quantifiable measures of success, but qualitative measures as well.

Further discussion continued regarding the grants application process and the utilization of the City's "ZoomGrants" online grants management system and the Commissioner's role in the

application process. Commissioners were informed that they would be required to score and rank each agency requesting funding, and to make a recommendation to the Council for funding.

5.3 Review of Housing and Human Service Consolidated Plan Priorities

Ms. Robinson informed the Commission that HUD requires cities that receive federal Community Development Block Grant funds (CDBG) and/or HOME investment Partnership funds to develop a 5-year Consolidated Plan of priorities that the City will implement with federal grant funds allocated to the city for the benefit of low and moderate income Livermore residents.

6) MATTERS INITIATED/AGENDA BUILDING BY COMMISSIONERS AND STAFF

Opportunity for the Human Services Commission and Staff to make brief announcements and place items on future agendas.

No action can be taken on these items.

Chairperson Sutton

Commissioner Sutton asked if the city council authorized the hiring of a Director of Homeless position.

Staff responded that the Council authorized establishment of a Homeless Coordinator position for hire within the Housing and Human Services Division, not a Director position. She further reported that the Homeless Coordinator would work with Livermore's homeless population and nonprofit agencies that provide homeless services.

Staff announced that MidPen Housing is having an Open House on November 16, 2016, at Livermore High School at the Student Union; staff provided a handout.

Discussion continued regarding the importance of having a quorum; commissioners were encouraged to provide prior notice if unable to attend a meeting.

Chairperson Sutton

Staff also informed the Commission that the current Chairperson Wendy Weathers resigned from the Commission and that there were currently two vacancies on the Commission. The Commissioners requested that the selection of a new chairperson be postponed in order for the Commissioner's to rotate the Chair position.

Staff reminded the Commission that there would be no January Commission meeting due to Grant Application process.

7) ADJOURNMENT

ON A MOTION BY COMMISSIONER SUTTON MEETING ADJOURNED AT 8:14 P.M. TO THE DECEMBER 13, 2016 HUMAN SERVICE COMMISSION MEETING TO BE HELD AT THE COUNCIL CHAMBERS LOCATED AT 3311 PACIFIC AVENUE AT 7:00 P.M.