AIRPORT COMMISSION MINUTES

Airport Administration Building
Livermore Municipal Airport
January 23, 2017

Chair Alex Shezifi called the meeting to order at 12:00 Noon.

1. AIRPORT COMMISSIONERS PRESENT
   Alex Shezifi, Chair
   Kathy Ornelas, Vice Chair
   Ralph Cloud
   Beth Duff
   Reece Wollard (arrived late)

   STAFF PRESENT
   Leander Hauri, Airport Manager
   Darren Greenwood, Public Works Director
   Justin Drinkwater, Airport Operations Supervisor

2. CITIZENS FORUM

   No comments.

3. ELECTION OF OFFICERS

   Alex Shezifi was nominated and approved with a 3-1 vote for the position of Chair. Kathy Ornelas was nominated and approved with a 4-0 vote for the position of Vice Chair. (Commissioner Reece Wollard arrived after the vote.)

4. MINUTES APPROVAL

   The minutes of the regular meeting of December 12, 2016 were approved as submitted.

   A MOTION TO APPROVE THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 12, 2016, WAS MADE BY COMMISSIONER RALPH CLOUD, SECONDED BY VICE CHAIR KATHY ORNELAS, AND PASSED WITH A 4-0 VOTE. (COMMISSIONER REECE WOLLARD ARRIVED AFTER THE VOTE.)

5. INFORMATION

   The Activity, Aircraft Operations, and Noise Complaint reports for December 2016 were reviewed, discussed and approved for file.

6. ITEMS FOR CONSIDERATION

   a) The approved Airport Commission Meeting Calendar for 2017 was distributed.

6. ITEMS FOR CONSIDERATION (cont'd)

b) Mr. Hauri provided a review of the Calendar Year 2016 Summary Synopsis.
- Total fuel sales increased overall
  - Jet-A sales increased due to operations during Super Bowl 50
  - Avgas (100LL) sales decreased
- Total aircraft operations in 2016 almost identical to 2015
- Noise complaints decreased by 71% over 2015
- Increase in Vehicle/Pedestrian Deviations
- Tours, Women of Aviation event, and Airport Open House/Air Show brought many visitors to Airport

c) Mr. Hauri provided a verbal update on the status of the Airport restaurant.
- Second round of lease negotiation documents
  - Better agreement which includes good faith deposit
- Restaurant partnership includes experienced team and known Chef (John Chacon)
  - Lunch and dinner to start
  - Still deciding on breakfast
- Décor will have aviation theme as well as aviation themed name
- Most likely a summer opening

7. STAFF REPORT ON CITY COUNCIL ACTIONS OF CONCERN TO AIRPORT COMMISSION

No report.

8. STAFF REPORT ON REGIONAL ISSUES AND PROJECTS OF CONCERN TO THE COMMISSION

No report. Mr. Hauri stated that hotel and restaurant development (between driving range and premium outlets) which was previously discussed with Commission, is now going to Planning Commission for review.

9. SAFETY & SECURITY ISSUES

Mr. Justin Drinkwater provided a verbal update:

- Secured perimeter fencing on approach end of airport, main Pedestrian gate, and NG4
  - Card or PIN code must be used at pedestrian gates

9. SAFETY & SECURITY ISSUES (cont'd)

- Researched undergrounding of power line at West Jack London Blvd. and Arroyo Las Positas
  - FAA will not pay for this
  - PG&E has been approached
    - To research and recommend fix
    - PG&E may pay
    - Could use a system of plastic "spider-web" reflectors, similar to OAK North Field
  - It is recommended that this potential hazard be discussed with pilots:
    - Meetings held by pilot groups, such as the EAA and Flying Particles
    - Flight instructors with students
    - When aircraft are rented
- NE bathroom sink was repaired
- Hoses at wash racks have been replaced
- Staff researching addition of remote clicker access for NG1, SG2 and NG4 gates
  - $1,500 installation charge per gate
- Still researching "hot work" permits with LPFD

Commissioner Duff reported that the gate located at American Aircraft Sales is not locked and poses a potential access problem. (Staff to contact Robert Coutches)

Commissioner Ralph Cloud asked if the ongoing flooding problems at the NE hangars can be mitigated. Mr. Drinkwater replied, yes, however it is extremely expensive. Mr. Hauri stated that the new Airport consultant may be able to look at the problem and recommend a solution.

10. MATTERS INITIATED BY STAFF, FAA TOWER, ALUC REPRESENTATIVE, AND COMMISSION MEMBERS

Mr. Hauri:

- Waiting for runway lights to be commissioned.
  - Touch screens to be installed in ATCT and training offered to ATC on January 30th
  - Thereafter, short runway will be lit
  - Balancing and light intensity adjustments pending
    - Previously a 3-step level, now a 5-step adjustment level
    - Still looking into level of light as seen from (downwind) side angle-barely visible
    - Chair Shezifi to compare our LED lights with other airports

11. AGENDA BUILDING

a. Update on Restaurant status.
b. Discuss potential undergrounding or addition of warning balls on power line at West Jack London Blvd. at Arroyo Las Positas.
c. "Hot Work" permits to allow businesses to weld in their hangars.
d. Code and PIN use penalty subsequent to V/PD assessment

There being no further business, the meeting was adjourned at 12:40 PM to a regular meeting on Monday, February 13, 2017, at 12:00 Noon.

Respectfully Submitted,

Leander Hauri,
Airport Manager

c: City Council